

ANNUAL REPORT

OF THE BOARD OF GOVERNORS OF



ST COLMCILLE'S HIGH SCHOOL CROSSGAR

TO PARENTS

SCHOOL YEAR 2008 – 2009

www.stcolmcillescrossgar.org.uk



South Eastern Education and Library Board

St Colmcille's High School

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Principal: Mrs M T McGreevy BEd (Hons)

October 2009

A message from the Chairman

On behalf of the Board of Governors of St Colmcille's High School I present to you our Annual Governors' Report. This report covers the last school year from September 2008 to June 2009.

The enclosed report will give you, the parents of our students, an insight into the very busy and varied life of our school. It will also show you the responsibilities of the Board of Governors in relation to curriculum policy and the management of the delegated budget.

We are also pleased that St Colmcille's has had another very successful year with many improvements and continuing successes.

During 2008/09 new staff joined our team. Mr Gareth Toner as Boys PE Teacher and Miss Louise Cullen as English/RE Teacher. Mrs Brenda Pentland joined our lunch-time supervision team. Mrs Mary Fairfield retired after 18 years as a senior lunch-time supervisor and co-ordinator of hospitality at the end of November.

Accommodation 2008/09

During 2008/09 we had 450 pupils on register we struggled and had difficulty providing space for all.

As part of on-going work on improving our accommodation we have requested the Department of Education through CCMS to upgrade our staffroom and our second Home Economics room. Detailed plans were prepared. The staffroom refurbishment began in April 2009 and was completed on 31/7/09. After a lot of discussion we were delighted that our front car park/pedestrian access was upgraded to make it safer for children. We also had our school repainted. Plans for refurbishing Home Economics rooms have been submitted to the Department of Education. We also have plans submitted to refurbish our boys and girls changing rooms. We hope these will be completed in 2009/10.

During the last academic year our Board of Governors were involved in numerous appointments panels for our teaching staff so our appointments panel were very busy. The Board of Governors met as a full Board of Governors on seven occasions. The Board of Governors Finance committee also met termly.

Celebrations

St Colmcille's continues to be proud of the very high level of educational opportunity that it offers to the children. We would like to congratulate the staff on yet another set of excellent examination results at KS3 and GCSE Level and on the high standards of work and behaviour which prevail throughout the school. The Governors of St Colmcille's are committed to high educational standards and believe that St Colmcille's, through a highly motivated and dedicated staff, offers excellence in education to all students whatever their abilities.

The Governors thank all parents for their help, support and co-operation in sending their children to school punctually and in accordance with the general disciplinary regulations essential for the school's efficient operation.

On behalf of the Board of Governors I thank you for your past support and look forward to your continued interest.

Rev Fr K McMullan

Chairman of Board of Governors

BOARD OF GOVERNORS 2008/2009

Rev Fr Kevin McMullan	Trustee Governor and Chairman
Mrs Catherine Brennan	SEELB Representative
Rev Fr Paul Strain	Trustee Governor (Left November 08 and Canon Alex McMullan replaced him in January 09)
Rev Fr Conleth Byrne	Trustee Governor
Mr Kevin Murray	Trustee Governor
Miss Patricia McCartan	DENI Representative
Mrs Catherine Brennan	SEELB Representative
Mrs Dympna McPeake	Teacher Governor
Mrs Christine Clark	SEELB Governor
Rev Fr Tony McHugh	Co-opted Governor
Mr Sean McCormick	Parent Representative

The full Board of Governors met on 7 occasions during the last academic year. The Board of Governors also has a finance sub-group and an appointments committee.

The Governors have taken part in all teaching appointments, open day, celebration of achievement and KS3 Graduation afternoon.

SCHOOL AIMS

COMPOSITE AIMS

- 1 To provide students with a broad, balanced educational programme and a happy, secure learning environment in which they can develop to their full potential both academically and socially.
- 2 To create a caring Christian community where self discipline, self-respect and an appreciation of the needs, talents and contributions of others are seen as essential life-long values.

ACADEMIC

- 1 To maximise students' innate abilities and talents and develop their self-esteem.
- 2 To provide students with a relevant, broad balanced curriculum which will prepare them for further education and working life.
- 3 To give each pupil experience and evidence of successes at a suitable academic level.
- 4 To ensure that all students achieve some nationally recognised qualification regardless of academic ability.

ETHICAL

- 1 To encourage, within a Catholic ethos, high standards of self-discipline and integrity in dealing with others, a pride in oneself, one's appearance and in the school and community.

PASTORAL

- 1 To provide a unified whole-school approach for the development of the child as an individual.
- 2 To create an environment for students in which they can develop their own personal attributes.
- 3 To promote an awareness of a healthy lifestyle.

SOCIAL

- 1 To foster an understanding of our own culture and the culture of others.
- 2 To encourage a caring Christian relationship between staff and students and between school and the community.
- 3 To promote a critical consciousness of the society in which the students live.

NUMBER OF APPLICATIONS FOR ADMITTANCE TO ST COLMCILLE'S IN LAST THREE ACADEMIC YEARS

INFORMATION ABOUT APPLICATIONS AND ADMISSIONS

Year of Admission	Number of Applicants	Number of Admissions
2009/10	91	91
2008/09	102	95
2007/08	84	81

ANNUAL ATTENDANCE RATE FOR ALL STUDENTS

The attendance rate for 2008/2009 was 91%.

THE SCHOOL POPULATION FOR 2008/2009

	Total
Year 12	88
Year 11	93
Year 10	97
Year 9	80
Year 8	92
TOTAL	450

CURRICULUM AND CLASS ARRANGEMENTS

Students in Year 8 were divided into four classes on the basis of the information provided by the partner primary schools and the NFER English and Maths tasks and class placement was regularly reviewed. Each child is encouraged to make maximum use of his or her talents.

Key features of our curriculum are that :-

- * all Year 8 study the same curriculum
- * 'In class' support is provided as well as withdrawal for students who have difficulty with basic skills or other learning problems
- * regular homework is set for all students

All Year 9 were presented with CASE certificates as part of their PSE programme. This project was co-ordinated by school staff and Constable Davie Patterson PSNI Community Schools Liaison Officer.

Some Year 10 students were interviewed for the role of Peer Mentors and after interview received some training for working with new Year 8 pupils in September 2009. This is a unique programme which we have developed with help from the SEELB Youth Service.

All Year 11 students began a Double Award Occupational Studies Course with SERC. This is part of our vocational curriculum and work related learning programme.

We also entered into partnership with schools in the Ballynahinch Learning Community. This includes Assumption Grammar School, The High School Ballynahinch, St Colman's High School Ballynahinch and Saintfield High School. We are planning to deliver GCSE Music to a small group of Year 11 students in co-operation with Assumption Grammar School. Our Year 8 students continued our successful Citizenship Programme with Saintfield High School.

CURRICULUM KEY STAGE III 2008 - 2009

Subject	Eng	Maths	Science	Hist	Geog	RE	French	Music	Art	PE	T&D	HE	Keyboard Skills	Drama	LLW
Year 8	5	5	5	3	3	3	4	2	2	4	2	2	2		2
Year 9	5	5	5	3	3	3	5	2	2	2	3	3		2	2
Year 10	5	5	5	3	3	3	5	2	2	2	3	3	2	2	1

CURRICULUM KEY STAGE IV 2008 - 2009

Year 11P/M/B 2008/09 and 2009/10 Year 12.

Core Compulsory Subjects

English

LLW

Mathematics

Religious Education

PE

Occupational Studies – Double Award in partnership with SERC.

Option 1	Option 2	Option 3
Double Award Science	Media Studies	French
Geography	PE	Business Studies
English Literature	Art	History
	Technology & Design	Drama
		Double Award Science

11C 2008/09 and 12C 2009/10

Core Compulsory Subjects

English	Double Award Occupational Studies in partnership with SERC
Mathematics	
LLW (Learning for Life and Work)	
Religious Education	
IT	
COPE (Certificate of Personal Effectiveness)	
PE	

Option 1	Option 2
Home Economics	Work based learning (1 day a week)
MVS	

CURRICULUM KEY STAGE IV 2008 - 2009

12A / 12B

Compulsory Subjects

English	5	French	5	Science	6
Maths	5	Careers	1		
RE	5	PE	3		

Options 11A/B

3 subjects from 3 Areas of Study

Environment & Society	Creative	Other
Option A	Option B	Option C
5 periods 2 + 2 + 1	6 periods 2 + 2 + 2	4 periods 2 + 2
History 5	Art 6	Double Award Science 4
or	or	or
Geography 5	Technology & Design 6	English Literature
or	or	or
Business Studies 5	Media Studies 6	Business Technology 4

12V & 12W			
English (5)	Maths (5)	RE (5)	RE (3)
Learning for Life & Work (8)		Careers 1	PE (3)
Options			
Technology & Design			
or			
Motor Vehicle Studies			
Information Systems			
Business Technology			

12W - 1 Day Work Experience.

12W - 1 Day SERC Occupational Studies.

CAREERS EDUCATION

Government policy and the Northern Ireland Curriculum dictate that careers education should now be delivered as a cross-curricular theme. Careers education has always had a high profile in the school and we hope to maintain a slot on the time-table for it in addition to the required cross curricular delivery. Careers education enables students to prepare for their future lives, by helping them to develop personal, educational and vocational awareness and also to help them to acquire skills and attitudes which will enable them to cope with life after school. All students follow a course in Learning for Life and work (LLW) which contains a large element of careers education in years 8 - 12. A careers information day is held in the school and a period of work experience is organised for all year 12 students. Every pupil is interviewed in year 11 on a one to one basis with the careers teacher. All Year 12 students have a mock interview. This is provided by Careers Education Teacher and local employers. In year 12 they have 2 one to one interviews one with the careers teacher and the other with the careers officer. We thank the local business community for providing these opportunities for our students and for giving so readily of their time and expertise. A new strand in the revised curriculum is Education for Employability and this is a core subject in our school at Key Stage 3 and Key Stage 4. The subject is provided at GCSE level in Key Stage 4 and covers Learning for Life and Work.

WORK EXPERIENCE

St Colmcille's was a pioneer school in the East Down area introducing Work Experience to year 12 students. Over the years we have formed excellent relationships with local business, the farming community, industry and the public services and we have called on their support not only for the placement of students for one week of work experience but in the equally important mock careers interviews which are held in school for the benefit of all final year students. Employers are invited to complete a pro-forma on the pupil's performance, attitude and general contribution during the week of work experience and this is included in the record of achievement which each pupil takes from school on leaving. Our extension to the work experience means some Year 12 students now do work experience for one day a week. This is part of our Key Stage 4 Vocational Curriculum and it links into our Occupational Studies course at SERC. All Year 11 students in 2008/09 began a Double Award Occupational Studies-Course with SERC. All Year 11 and Year 12 students are also involved in a new GCSE called Learning for Life and Work which includes modules of Citizenship, Education for Employability and Personal Social and Health Education.

CHILD PROTECTION POLICY

The Board of Governors received a circular from DENI on Child Protection. As a result of this all parents received a summary of our Child Protection Policy. This policy is part of our overall pastoral care policy. All school staff received training on Child Protection and we provide regular updates by our weekly staff briefing. New staff are briefed on Child Protection as part of their induction. Parents were sent a copy of child protection policy August 2004 and annually new parents receive a copy. The school has 1 named person for child protection and 1 deputy. The named person for Child Protection updates policy and procedures as necessary in line with new regulations. The Board of Governors receive a termly report on this aspect of the school. The deputy named person for Child Protection received training in May 2005 and May 2009. Our policy is also on the school's website.

DRUG EDUCATION

All students are given advice and guidance on the misuses of illegal substances in their LLW (Learning for Life and Work) lessons. Drug Education is part of our overall Health Education curriculum work from Years 8-12.

PROCEDURES FOR HANDLING AND REPORTING

A suspected drug related incident is described as:

- Suspect drugs found on the school premises
- A pupil suspected of being in possession of drugs
- A pupil found to be in possession of drugs
- A pupil is suspected of being under the influence of drugs

When an incident occurs the member of staff involved should:

- Make the situation safe.
- Send for support.
- Administer first aid if necessary.
- If an illegal drug is found it should be secured in a safe place until dealt with by the police.
- Report the incident.

The incident will be in the first incidence reported to the designated teacher and then to the principal, who will contact the juvenile liaison officer from the PSNI in this area. The parents will also be contacted and made aware of the situation. The incident will be recorded by the teacher involved and by the designated teacher. A 'record of action' form will be filled out. One copy will be sent to the SEELB designated officer for Drug Education, and a copy will be retained for the school's confidential file. The Board of Governors will also be informed.

All staff are made aware of the procedure, which follows the guidelines issued by The Department of Education 1996 in the document 'Guidelines on Handling Suspected Incidents of Drug Misuse on School Premises'. This is outlined in Appendix 2 of the policy.

School staff are not permitted to search students' clothing or possessions. However, it is acceptable to ask the pupil to empty pockets and school bags. Staff may search **school property** such as lockers or desks.

The school's Pastoral Policies are amended and updated annually and contain greater detail. These can be photocopied to parents on request.

SPORTS IN ST COLMCILLE'S HIGH SCHOOL

The sporting aims of St Colmcille's High school are:-

- 1 To contribute to the physical development of each child through the promotion of skills acquisition and competence in a range of sports and activities as part of the curriculum for physical education and as extended curricular activities.
- 2 To contribute to the social and emotional education of the individual by providing opportunities for students to co-operate with one another and to show the value of sports and games through a sense of satisfaction and achievement from play.
- 3 To promote knowledge and understanding of the principles of play, safety factors and the health value of exercise.
- 4 To prepare students to make active, creative and purposeful use of their leisure time throughout their lives.
- 5 To enable students to gain enjoyment and an aesthetic appreciation of movement through purposeful and progressive physical activity.
- 6 To make students more aware of the benefits of maintaining a high standard of personal health and hygiene.

Facilities

The facilities in St Colmcille's High School include:-

- . One Gymnasium
- . Two Tennis Courts
- . Two Netball Courts
- . One Outdoor Basketball Court
- . One All Weather Area
- . One Grass Pitch

In addition the PE department at St Colmcille's are fortunate that Tobar Mhuire wooded areas is adjacent to the school and we often make use of this natural facility for orienteering, outdoor pursuits, athletics and cross county.

Again we are fortunate that St Colmcille's High School is situated convenient to Down Leisure Centre, Lisburn Swimming Pool, Ardnabannon Outdoor Pursuit Centre, Killyleagh Outdoor Education Centre, Castlewellan Forest Park, Tollymore Forest Park and the Mourne Mountains. These facilities are used by classes throughout the school.

GCSE PE is offered as a optional subject. Plans are being made to offer BTEC PE as well as GCSE for September 2009.

SPECIAL EDUCATIONAL NEEDS 2008/2009

A total of 78 pupils were on the **SEN Register** in January 2009.

Stage 5	Students with statements maintained by SEELB.	38 students
Stage 4	Students referred to SEELB for statutory assessment.	0 students
Stage 3	Students receiving support from agencies.	28 students
Stage 2	Students receiving support within school.	9 students
Stage 1	Students with registered needs.	3 students

Whole school figures indicate the pupils' primary need in the following SEN area:-

Cognitive and Learning	-	23
Social and Emotional Difficulties	-	15
Communication and Interaction	-	21
Sensory Impairment	-	12
Physical	-	2
Medical	-	5

Additional Specialist Teaching was provided in Literacy and or Numeracy for 15 individuals by SEELB and small groups by 2 SEN staff. The maintenance of a **Unit for pupils with Hearing Impairment** continued with a full time teacher and advisory support for 3 mainstream pupils was transferred from HI Services to Ms Ryan.

Education Plans were prepared for 76 pupils in consultation with relevant agents, parents, HOY and Classroom Assistants.

Adult Assistance was provided for 33 pupils by 13 full-time and 3 part-time Classroom Assistants.

Special Access Arrangements for examinations were put in place for 55 pupils Years 8-12.

Modified time-tables were arranged for 8 pupils and relevant curriculum support was co-ordinated for 2 pupils educated off site by SEELB.

Specific **medical** provision for 14 pupils was arranged (2 statemented, 12 non-statemented).

The SEN staff attended **courses** on Transition Planning for pupils aged 14+-(SENCO and HIU), Assessment for Specialist Teachers and Reading Recovery (SENCO, HOD English and Classroom Assistants).

SEELB - Outreach and Advisory Services

Two pupils were referred with **Emotional Behaviour Disorder** for Outreach Support and one had a 2 term placement at Ardmore.

Fifteen pupils with **Autistic Spectrum Disorder** received Outreach Support from the SEELB Service. A successful "Lunch Club" was established to make provision for these pupils during non-structured time.

There was no Outreach Support for **Specific Learning Difficulties** during 2008/9. But school-based support continued for 14 pupils diagnosed with dyslexia.

The Advisory Service for the **Vision Impaired** provided support for 4 pupils.

The CASS team for **ICT** supported and provided equipment for 6 pupils with SEN.

The **Educational Welfare Officer** provided individual support to meet the needs of 2 specific SEN pupils.

Other Outside Agency Support

The Special Needs work of the school was enhanced by the specific advice provided by South and East Social Care Trust and the Royal Victoria Hospital. A number of pupils benefited from the involvement of Clinical Psychology (5), Clinical Medical Officer (2), Consultant Paediatrician (6), Cystic Fibrosis Team (1).

The specialist Careers Officer of the T& EA was involved in Transition planning for pupils with more complex special needs.

Nineteen pupils with statements came under the new arrangements for Transition Planning.

Leavers

Twenty-five of the Year 12 leavers of 2009 had special needs at some time in their 5 years. Thirteen pupils had long term needs. This represents 15% having SEN throughout secondary school. This is in the year when the % A-C grade in GCSE was 59%. While some pupils completed Entry Level in some subjects no pupil left St Colmcille's without achieving a GCSE Grade.

Trends

Changing trends showed an increase in the school population of pupils with Social Interaction Communication Difficulties e.g. pupils with autism. On the other hand we have seen a decrease in the number of pupils with Moderate Learning Difficulties.

EXAMINATIONS 2008/09

All students are provided with a broad and balanced education including all areas of study of the Northern Ireland Curriculum leading to GCSE and other externally validated courses.

Courses presently on offer :-

GCSE **Northern Ireland (CCEA)**
Art & Design, Business Studies, Double Award Modular Science, Double Award Occupational Studies, Drama, English Language, English Literature, Home Economics, ICT, Learning for Life and Work, Motor Vehicle and Road User Studies, Music, Physical Education, Single Award Science, Technology and Design.

GCSE **(OCR)**
History

GCSE **(AQA) Assessment & Qualifications Alliance**
Geography, Modular Maths, Religious Studies, French

GCSE **Welsh Joint Examinations Committee (WJEC)**
Media Studies

BTEC Physical Education

Graded Objective Tests
French Levels 1, 2, 3 & 4

EDCC Electronic Digital Competence Certificate

CCEA KS3 Assessment- although now not compulsory in: English, Mathematics, Science

PUBLIC EXAMINATION RESULTS 2008/2009

YEAR 12 STUDENTS

GCSE RESULTS BY SUBJECT

GCSE RESULTS BY SUBJECT

Subject	Number entered	Number of Pupils Entered Achieving Grades:									
		A*	A	B	C	D	E	F	G	U	X
Art & Design	13	1	1	3	7	0	0	0	0	0	1
ICT	35	0	3	7	15	4	5	1	0	0	0
English Language	82	0	9	17	32	16	4	4	0	0	0
English Literature	10	1	2	5	2	0	0	0	0	0	0
French	45	0	10	16	13	6	0	0	0	0	0
Geography	22	1	6	7	4	4	0	0	0	0	0
Media Studies	16	1	6	4	5	0	0	0	0	0	0
Religious Studies	79	5	13	13	15	13	8	5	5	2	0
Sc (Double)	32	2	6	12	6	4	2	0	0	0	0
Sc (Single)	68	0	5	28	19	8	4	4	0	0	0
Tech & Design	30	1	4	5	7	5	4	2	1	1	0
Mathematics	83	0	5	6	27	13	17	7	7	1	0
MVS	11	0	0	8	2	1	0	0	0	0	0
Bus Studies	21	1	1	5	5	8	1	0	0	0	0
History	13	1	1	4	2	2	3	0	0	0	0
PSE	86	0	2	24	31	13	10	2	3	1	0
Totals	646	14	74	164	192	97	58	25	16	5	1

Entries	646
58.6%	of entry gained grades A*-C
92%	of entry gained grades A*-G

KEY STAGE 3 RESULTS 2008/2009
St Colmcille's High School

Proportion of students achieving Key Stage 3 Levels

English	Level 5	48.4%	Level 6	21.6%	Level 7	4.1%
Maths	Level 5	55.7%	Level 6	9.3%	Level 7	N/A
Science	Level 5	45.4%	Level 6	17.5%	Level 7	N/A

SCHOOL LEAVERS' DESTINATIONS 2008/2009 (YEAR 12)

Destinations – No of Leavers to				
Number of Leavers 2008/9	Further Education	Another School	Jobskills	Other/ Unknown
89	19	46	20	4

PERSONAL AND SOCIAL DEVELOPMENT

The underlying philosophy of the school focuses on the promotion of self-esteem, the **3 R's of Respect, Responsibility and Relationships** and the **3 C's of Care, Courtesy and Concern**.

The well-developed pastoral care system features :-

- * A Form Teacher for each class
 - * A Head of Year who co-ordinates the work of Form Teachers
 - * Strong home-school liaison because we believe education is best achieved in partnership with parents
 - * School Counsellor
 - * Part time School Counsellor from Contact Youth
 - * A taught personal and social education programme for Years 8 - 12
 - * School retreats and Masses
- A Reward System as part of our Promotion of Positive Discipline – Assertive Discipline.
 - Trained student counsellors from Year 11 and Year 12 called peer mentors work with our Year 8 and Year 9 students.

Extended curriculum activities for all year groups include:

Athletics

Basketball

Choir

Cross Country (boys and girls)

Gaelic Football (boys and girls)

Hurling

Industrial Visits

Music Tuition

Netball

Tag Rugby (girls)

Outdoor pursuits

Soccer (boys and girls)

Rugby – boys and girls

School trips

Theatre visits

Presidents Award is available to
Year 11 Students

Key Programme is available to
Year 11 students.

Staff List

(As at September 2008)

Mrs McGreevy
Principal

Mrs F Coyne
Deputy-Principal

Teaching Staff

Mr G Rowan	Art
Mr V Burns	Business Education Subjects
Mrs A Gordon	Careers/PSE/Media Studies
Mrs V Polly	English/Drama
Mrs P Sloan	English
Miss R Dowds	English/LLW
Mr P Martin	Geography
Mr D Carr	History/SEN
Mr N McPhillips	General Subjects
Miss G Magee	History
Miss M McElroy	Home Economics
Mrs T Mageean Mon/Tue/Wed	Home Economics/Art
Ms D Ryan	Hearing Impaired Unit
Mr S O'Hare	Mathematics/ICT
Mrs S Sloan	Mathematics
Mrs F Taggart	Modern Languages
Mrs D McPeake	Modern Languages
Mr D McVeigh	Music/LLW
Mrs R McGeary	PE
Mr G Toner	PE & Maths
Mrs N Bell	RE & School Liturgy
Mrs P Tumelty	SEN/Science
Mr D Fee	Science
Mrs L McClurg	Science
Mr J McAnulty	Science
Mr P Boyd	Tech & Design/MVS
Mr F Quinn	Tech & Design

Support Staff

Mrs C McGreevy	Senior Executive Officer
Mrs U Monan	Executive Officer
Mrs G Quinn	Executive Officer (Accounts)/LMS
Mrs C McGreevy	Senior Clerical Officer
Ms C Butterwick	Technician (Science) – part-time
Miss A Gordon	ICT Technician
Mr C Johnston	Technician (Tech & Design)
Mrs H Watson	Art/HE Technician (part-time)
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Mrs E Carville	Classroom Assistant (SEN)
Mrs P Rea	Classroom Assistant (SEN)
Mrs A Tweedie	Classroom Assistant (SEN)
Mrs L Kelly	Classroom Assistant (SEN)
Mrs P Kirk	Classroom Assistant (SEN)
Mrs R McCarthy	Classroom Assistant (SEN)
Mrs J Rainey	Classroom Assistant (SEN)
Mrs R Connor	Classroom Assistant (SEN)
Miss M Quinn	Classroom Assistant (SEN)
Mrs L Trimble	Classroom Assistant (SEN)
Mrs C McKelvey	Classroom Assistant (SEN)
Miss S Moore	Classroom Assistant (SEN)
Mrs J Clarke	Classroom Assistant (SEN)
Mrs R Rainey	Classroom Assistant (SEN)
Mrs M McGlew	Classroom Assistant (SEN)
Mrs D Copeland	Classroom Assistant (SEN)
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Mrs B Pentland	Lunchtime Supervisor
Mrs J Curran	Lunchtime Supervisor
Miss E Cullen	Lunchtime Supervisor
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Mr M McCarthy	Building Supervisor
Mr S Tweedie	Cleaner
Mrs J Keenan	Cleaner
Mrs A Tweedie	Cleaner
Miss K McCartan	Cleaner
Mr F Casement	Cleaner
Miss F Monan	Cleaner
Miss J Oakes	Cleaner
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Mrs J Storey	Canteen (School Catering Officer)
Mrs H Patterson	Canteen
Mrs G O'Prey	Canteen
Mrs Y Ward	Canteen
Mrs S Jackson	Canteen

Some Special Events in 2008/09

September 2008

- Induction Programme – Year 8 Pupils and Peer Mentors.
- Tree of Knowledge Mr Ben Best.
- Onetti Theatre Company – French Play for Years 9, 10, 12A and 12B.
- Sixteen Year 11 students took part in Bronze Expedition – President’s Award.
- Year 11 Drama Group Presentation by Big Telly Theatre Company.
- Year 9 and Year 10 Mass for New Academic Year.
- Work Experience for 12A/B/V 22nd - 26th September.
- Year 11 Key Programme launched with parents meeting.
- Macmillan Coffee Morning.
- Road Safety Play for Years 8, 9, 11, 12A and 12B MVRS classes sponsored by DE.

October 2008

- Year 11 and Year 12 New Academic Year Mass.
- Year 11 Residential for Key Programme based at YMCA Newcastle.
- Planning for Youth Facility at School.
- Celebration of Achievement – Speaker (Mr Kevin Bell) Presenter of Prizes (Miss Christina Murray).

November 2008

- Creative Writing Competition – Prize Giving at St Patrick’s Centre Downpatrick.
- Motivational Seminar for Year 11 and Year 12 Students and Parents – Mr Ben Best.
- ICT Club began.
- Senior Lunch-time Supervisor – Mrs Mary Fairfield and Hospitality Co-ordinator retired (28/11/08) after 18 years service to our community.

December 2008

- Year 8 Mass for students and parents.
- St Joseph’s Primary School Christmas Concert.
- Advent Confessions.
- U14 and U16 Gaelic Football B Team Finals.
- St Colmcille’s Got Talent Show – organised by 7 Day Weekend for Trocáire.
- Visit by Benny Coulter, Martin Clark and John Morgan to U16 winning team and Year 8 winning team – there was also an Irish News Photocall.

January 2009

- A cheque for £861.00 was presented to Trócaire from our St Colmcille's Got Talent Competition Show.
- New in School Prospectus Launch Produced by ICT Technician, Staff and Students.

February 2009

- Year 12 pupils and parents Motivational Success Workshop by Mr Ben Best – Tree of Knowledge.
- Open Night.
- Presentation of cheque to Killyleagh Youth Council to Mr Paul Fitzsimons and Students involved in Project (C Noble, L O 'Prey, M McComb and K Lavery).
- Launch of Reading Recovery Partnership English Department, SEN Department and Classroom Assistant Team.
- Year 11 and Year 12 Visit to GCSE Art Exhibition CCEA.
- Tag Rugby Special Event – (Twenty Year 10 Girls went to Ballymena).
- Careers Information Afternoon for Year 12.
- Future Chef 2009 – N I Regional Finalist (Ruairi McErlean).

March 2009

- Year 9 Presentation of CASE Certificates.
- Elections to School Council – Year 8 Council Representatives.

April 2009

- Marie Curie Easter Raffle organised by Year 9 Student (Shannon Lynch).
- Special Holy Week Assembly.
- The Mourne Fieldwork 12A/B Students.
- Staffroom refurbishment Project.
- Presentation Cheque to Trócaire from Lenten Campaign.

May 2009

- Year 8 SHS (Saintfield High School) and St Colmcille's High School Joint Citizenship Project Programme.
- Year 10 Sampling Day at SERC for Occupational Studies.
- Year 11 Key Programme Graduation.

June 2009

- St Joseph's Primary School Sports Day at St Colmcille's High School Playing Fields.
- Year 12 Leavers Mass for Students and Parents.
- New Year 8 Induction Evening.
- Mini-Olympics day for Local Partner Primary Schools.
- Glasswater Primary School Sports Day (am) at St Colmcille's High School Playing Fields.
- Sports Day.
- Down District Community Safety Event For Year 10 and Year 11.

SOUTH EASTERN EDUCATION AND LIBRARY BOARD
2008-2009 OUTTURN STATEMENTS

PART 3: ANALYSIS OF RESOURCE ALLOCATIONS AND EXPENDITURE FOR INDIVIDUAL SCHOOLS

SECTOR: Maintained Secondary

SCHOOL NAME: St Colmcille's High School

DE REF NO: 423-0102

COST CENTRE CODE: 1104

TOTAL PUPIL NUMBERS: 451

1 SCHOOL'S BUDGET	SCHOOL RESOURCES £	NON- DELEGATED RESOURCES £
(a) LMS Carryover from 2007-2008	-81,120	
(b) Extended Schools Carryover from 2007-2008	0	
(c) Initial Formula Budget Allocation	1,710,685	
(d) Additional Budget Allocations:		
Extended Schools	0	
Integrated Development Fund	0	
Curriculum Reserve	0	
Class Size	0	
Dual Site	0	
Contingency	0	
DE Initiatives	46,397	
(e) Centre Funds Allocated (see 4 below)		587,022
TOTAL RESOURCES AVAILABLE TO SCHOOL	1,675,962	587,022
2 EXPENDITURE		
(a) Teaching Staff	1,266,968	139,662
(b) Non-Teaching Staff	230,376	334,439
(c) Other Costs	249,979	112,921
(d) GROSS EXPENDITURE	1,747,323	587,022
(e) Less Income	-2,083	0
(f) NET EXPENDITURE	1,745,240	587,022
3 2008-09 TOTAL CUMULATIVE CARRYOVER		
4 ANALYSIS OF CENTRE FUNDS ALLOCATED (see 1e above)		
(a) Central Substitution		8,022
(b) Landlord Maintenance		56,953
(c) Capital Expenditure		0
(d) Redundancy/Premature Retirement		63,200
(e) Education Reform – Capital and Recurrent		814
(f) Copyright Licences		2,317
(g) New/Replacement School		0
(h) Expenses Related to Statemented Children/Special Units		359,796
(i) Self Insurance		0
(j) Rates		48,566
(k) Re-Organisation Allowance		0
(l) Permanent Teachers Maternity/Adoption Leave		10,240
(m) Schools Community Relations Programme		1,263
(n) Long Term Sickness Substitute Costs		2,771
(o) Contractual Cleaning		0
(p) Other Board Initiatives		5,634
(q) Miscellaneous		34,906
TOTAL		587,022

St Colmcille's High School, Crossgar

Audit of Bank Accounts

17th December 2009


I audited the 3 bank accounts held by St Colmcille's High School, Crossgar, namely:

1. No. 1 Account
2. No. 2 Account – Tuck Shop
3. Home Economics Account

I verified to supporting documentation, traced to bank statements, reviewed expenditure and reviewed the general operation of the bank accounts.

I reported separately on each of the accounts to Marian McGreevy and Grainne Quinn and made some recommendations on each.

Overall the operation of the school bank accounts was found to be satisfactory.

Signed 

Patricia A McCartan BA (HONS) FCCA

Date 17/12/09